



# Sunlight Waters CC Board Meeting Minutes Nov 2021

## Call to Order

The November 20, 2021 meeting of the Sunlight Waters Country Club Board of Directors was held in the Clubhouse, with a Zoom option for remote attendees. Call to order (time unclear).

## Attendees

Terry Clinton (Treasurer), Christina Konkler (Trustee), Carl Nelson (Trustee), Chris Felstad (Trustee), Darren Capps (Trustee), Mike Josenhans (Trustee), James Ihrke (President)

Absent (excused): Jeannine Takaki (Secretary), Doyle Beekley (Trustee)??

## Guests (online)

multiple

## Guests (in room)

multiple

## Minutes

A motion was made to approve the minutes from the previous Board meeting (October); seconded and approved.

## Reports

### Treasurer's Report

Terry Clinton reported the balances:

- Checking: \$ 53,071.91
- Checking debit: \$582.51
- Savings: \$ 150,331.49
- Lot elimination account: \$18,576.45
- Total: \$ 220,562.36
- Total deposits for the month of Oct: \$4022.80

A copy of P&L is available for anyone at the meeting to view.

### Actions:

A motion was made to approve Treasurer's report. Seconded and approved.

No action taken on lot elimination account.

## Committee Reports

## Pool Committee

Donna Mayo has talked to many companies that do pools or do excavation, to answer the question: Can this pool be saved? All experts recommend removal of the Rhino liner.

Donna and Jeannine will prepare a full report for the community prior to General Meeting in May.

## APC Committee

- No meeting this month.
- Carl had a successful Firewise program.
- Containers have mostly been removed. The one remaining has been sold and is awaiting removal.

## Communication Policy

Christina, Mike and Jeannine worked on a proposal for correspondence and communication. The proposed policy must be reviewed and discussed by the Board, and after that we can present to the community.

### **Action:**

Jeannine was out sick. When she is back, she will send a link for Board members to review. As Unresolved Business deferred to next meeting.

## New (Old?) Business

### Bridge updates

Dave Korpi reported on progress.

### **Action:** None

### Road maintenance updates

**Roads:** Nothing to report on road maintenance. roads swept. We didn't have work done last year. Difficult to get pricing now because everything will change in spring.

- Found one chip seal company in Moses Lake, if they are willing to come so far.
- Asked the county but they were not interested in helping.

### **Ditches:**

Ditches need to be cleaned. Note that adjacent property owners are responsible for ditch maintenance. The section of road you have to maintain depends on where you are.

**Snow updates.** Christina spoke to residents about the problem of where to place snow so as not to block cul-de-sacs. Adjacent households signed a letter agreeing to a solution:

- One person offered his driveway for use by plows. The plows push snow across the driveway, taking off gravel in the process. The snow is dumped in a flat area below the driveway where melting won't cause problems. It doesn't block runoff, and no gravel goes in the ditch.
- In return, he asks for a truckload of gravel, 8-10 yards. He will use that to repair his driveway.

Pam talked to the plow operators. They think they can do it without putting snow anywhere. However, if there is a lot of snow, we would use the driveways.

**Action:**

A motion was made that residents will receive snow which otherwise has no place to go and they will be compensated by receiving a load of gravel in spring.

The motion was seconded, with a request for discussion.

- Who calls for the plow service every morning? Pam does.
- We should provide the gravel only if the driveways are used for snow storage.

Motion seconded. Motion was restated to clarify that the two parties who have offered their driveway space for snow removal shall be granted a full load of gravel in the springtime **if** their offer is utilized in the course of the winter.

The resident stipulated that he be able to meet with the snowplow operator and walk them through the property and make sure they know where to leave the snow.

The amendment was accepted; the motion was approved.

## Open Session

### Is clubhouse open?

For general use, it is closed because of requirements for monitoring and to avoid liability over COVID exposure.

Current requirement for Clubhouse use is:

- Pay the \$75 rental fee and reserve a particular time.
- Sign a waiver that states everyone will wear a mask and you will clean afterward.
- The waiver also stipulates that a controlled group of people is entering.

**Action:**

Pam will call the County and ask if we can open the Clubhouse, if we charge no fee but still require a reservation, cleaning, and waivers.

### D&O Policies

Board members asked for a copy of the D&O policy.

**Action:**

James will provide the policy. Also, Kym (local insurance expert) will be glad to meet and answer any questions on the policy.

### Permit for emergency crossings over bridge

Did the Fire Department get their permit, or are they still limited on the vehicles they can take over?

Yes. The Fire Department already got their permit, and other emergency vehicles are under the weight limit so don't need a permit.

## Road asphalt patches

Re: road repairs done by Water District. The repair crew will be coming back Tuesday to do seam seal where new asphalt meets original road.

## By-law's complaint procedure

Request for clarification on whether a written letter is required for complaints, or is email, okay? President stated that email is okay. He also provided historical background on why the community hired an outside person to manage complaints.

In response to complaint about lack of Board action on a potentially serious issue, the President provided more details. There was an incident at the lower lake involving an accidental discharge of firearms. Police are investigating.

The Board wishes to remind everyone that we have a **no firearms discharge** policy in the community. Also, if anyone has any additional information, please contact the authorities.

## Executive Session

None

## Adjournment

A motion was made to adjourn at 12:10 PM. Seconded and approved.

## Interim voting

Votes were held by the Board via email to address issues that could not wait until after the holidays or to the next meeting. The results are recorded as an addendum to the minutes as follows:

- Buying materials for bridge weathering strip repair (safety issue): approved
- Year-end bonus to facilities manager, same amount as previous year: approved

## Revision History

11/20/2022	November meeting held one week later than usual; secretary not in attendance
12/03/2021	Src document created from Zoom recording
01/10/2022	Transcribe from recording and put into mtg template
01/13/2022	1 <sup>st</sup> draft edits and cleanup
01/14/2022	Created second short version; Draft sent to Board for review
March 12, 2022	Short format approved by Board. Added interim votes.
March 27, 2022	Converted to PDF; sent to webmaster