



Sunlight Waters Country Club

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Clubhouse General Use Policy

The Sunlight Waters Country Club (SWLCC) Clubhouse, Pool and barbeque area are available for casual, non-exclusive use by our members in good standing, free of charge. For the convenience of our members, a calendar showing reserved club events and private functions is posted on the [official web site](#). If you have any questions about whether the Clubhouse is available, contact the office.

- Although SLWCC takes every measure to provide a safe and healthy environment to its members and their guests, the Club assumes no liability for injury to any member or his/her guests. Furthermore, SLWCC assumes no liability of loss or damage to their personal items while on Sunlight Waters Country Club property.
- Please use this facility appropriately. Remember that the Clubhouse is a public space with greater restrictions that you might enjoy in your home. You are also responsible for the behavior of your guests. This means you must supervise alcohol use responsibly, keep an eye on small children, and anticipate and manage hazards.
- Please be respectful and courteous to your neighbors and other Clubhouse users.
- When you rent the Clubhouse, be aware that this does not grant you exclusive use of the outdoor areas, including the pool.
- Dogs, cats or other pets are not permitted in the Clubhouse, at the Pool or in the barbeque area. Service Dogs are an exception.
- No member or guest shall remove any article or property belonging to SLWCC.
- Members are liable for damages caused to SLWCC property by themselves, their guests, or their family.
- Members are required to leave the Clubhouse in the condition it was found. If you have reserved an event, make sure you allow time for setup beforehand and for cleanup afterward.
- Smoking is prohibited inside the Clubhouse at or next to the pool and/or barbeque area.
Smoking is permitted 25' from the Clubhouse and premises.



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- The BBQ is available free of charge for member use, but this policy is subject to revision at any time. All SLWCC members are expected to share the facilities courteously.
 - A \$25 cleaning fee will be charged to any member who does not clean the BBQ after use.
 - The Club cannot guarantee propane will be available. If you notice the tank is low or empty, please contact the Office by email or phone, or leave a note in the secure drop box on the meeting room door.

Hours of operation and occupancy restrictions

The Clubhouse is available for community use between the hours of 5 AM and 1 AM. Guests who are not residents or property owners should be accompanied by a community member. We ask that you vacate the Clubhouse overnight, unless you reserve the Clubhouse for an event that involves specified late-night activities.

The number of people permitted at any event shall not exceed state restrictions on occupancy for each room.

- Pool table area: 45
- Fireplace area: 90
- Small meeting room: 12

Exceeding these limits shall result in a violation and a fine of not less than \$150.

Expectations

- The Clubhouse is available for the use of all members in good standing. Generally, this means your dues must be paid up to date. If you are on a payment plan, consult the Office about your eligibility.
- We do not have a cleaning staff and can't afford one! So please treat the kitchen with as much or greater care than you would your own kitchen!
- Remove any food or drinks you used from the fridge and freezer, and wipe fridge surfaces.
- Take all food and drink home with you.
- Do not leave food in the trashcans. The Clubhouse is heated so the trash will smell! Take everything home with you for disposal.
- When you are done, close the windows, lock any doors, move tables and chairs back into their original positions.
- Have a good time! The Clubhouse is a great public space for the community us and the Board is happy that you are enjoying it.



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Prohibitions

- If you wish to serve alcohol, we recommend that you obtain a banquet permit from the State ([Online Banquet Permit | Washington State Liquor and Cannabis Board](#)).
- No intoxication is permitted on Clubhouse premises or in the pool area. Service of alcohol to an already intoxicated person is considered a crime in the state of Washington. If activities at a private event results in either damage or violations, the member who reserved the area for the private events shall be held responsible for damages and may additionally be fined for violations, and Clubhouse use may be suspended for a minimum of 6 months up to 18 months at the Board's discretion.
- Alcohol use by members is permitted. However, alcohol use by non-members or guests is not permitted except at reserved events.
- If you plan to serve alcohol at an event, you are encouraged to check the provisions of your homeowner's insurance to determine whether you are protected if an incident involves alcohol. Some companies also offer short-term liquor liability policies for special events.
- Alcohol should not be consumed if minors are present.
- You may not sleep in the Clubhouse or stay all night. In general, no overnight use of the Clubhouse is allowed. However, exceptions are made for youth events (such as a movie night) that have adult chaperones, given all other rules are followed.
- Firearms and deadly weapons are prohibited in the Clubhouse.
- Conducting illegal activities in the Clubhouse or pool area is strictly forbidden and can result in the loss of Clubhouse and pool privileges for a period of not less than one calendar year, at the Board's discretion.
- The Clubhouse should not be used for commercial business purposes. However, exceptions can be made, such as craft fairs that allow community members to sell goods they produce. Talk to the Office or send an email to the Board with your idea or request!
- Use of outside play equipment (such as skates, bikes, roller blades, frisbees, balls) within the Clubhouse is not allowed.

Miscellaneous

- Rentals of the Clubhouse should always specify the name of the individual member in good standing who is responsible for the event. Those individuals are responsible for the behavior of their guests.
- Children under the age of 12 should be accompanied by adults. Children 12 to 18 are welcome but must have a card key.



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Pool Use and Safety

- Please, no food of any kind in the Pool area! It attracts ants, or gets into the drains and makes cleanup harder. Enjoy your snacks in the BBQ area please.
- Dogs, cats or other pets are not permitted near the Pool or in the barbeque area. Licensed Service Dogs are an exception.
- No intoxication is permitted in the pool area.
- No glass containers in the pool area. You can use them in the BBQ area.
- Our pool is not large, so be courteous with inflatables you bring from home. For example, water wings are great, but avoid large items like rafts that might obscure the view of children in the water.
- Do not dive into the pool.
- Do not jump from the pool side onto any kind of floatation device. Many injuries happen this way.
- Children must be supervised at all times. We do not have a lifeguard or attendant.

How to Rent the Clubhouse

To rent the Clubhouse, contact the office, and specify the following:

- The date and time you need to reserve the Clubhouse. Allow an extra hour for setup and another hour afterward for cleanup.
- The number of guests.
- Payment method. Payment is due at the time the reservation is made.

Fees

Rental of the Clubhouse is for a period of half a day, which allows you time to set up, have fun, and then clean up.

The rental fee is \$75 for each half day. Additionally, for each day the Clubhouse is rented, a nonrefundable cleaning fee of \$50 is charged. **Note:** You are expected to clean up after yourself; the additional fee is for maintenance and supplies.

In case of cancellation, the rental fee is fully refunded if notice is given more than 48 hours before the scheduled event. Cancellations within 24 to 48 hours may be refunded 70%. The \$50 cleaning fees is fully refunded for all cancellations.

A refundable damage deposit of \$250 will be charged at the time the reservation is made. This deposit may not be refunded, either wholly or in part, if any of the following occur after an event:



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- Failure to clean the Clubhouse.
- Minor damage to the facilities or loss of supplies.

Major damage may be subject to additional civil penalties and fines.

Fines

A private use permit is required if any of these things is true:

- Your event is private, and you want exclusive use for a specific time frame, meaning other community members are not welcome.
- You need to charge admission to the event.
- Your event needs to control the surroundings, such that entrance by other community members might interfere with your planned use. For example, you need quiet, need specific heat or cooling, or need to avoid disturbance or interruptions.
- Your event needs to use the kitchen for food preparation or serving.
- You are not willing to have other community members in the Clubhouse using the games, equipment, seating, furniture, TV, etc. Note that the pool area is not subject to these restrictions; therefore, you can expect community members to be using the pool during an event.
- You will supply and serve alcohol to your guests. Obtaining a Banquet permit from the State is required and is your responsibility.

Thank you for joining with us to make this a healthy, safe and enjoyable environment for all members!

Using the BBQ

Reminder: You assume any and all risk and liability associated with use of the SLWCC facilities and amenities.

Fire Safety

- Know the location of the closest fire extinguisher. One has been provided, so if you don't see it, don't proceed with using the grill.
- Do not move the grill next to the Clubhouse walls, furniture or other flammable surfaces.
- Always shut off the gas valve at the tank when done.



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- WATCH OUT FOR CHILDREN! Gas grills produce a great deal of heat that can melt through hoses, knobs and other parts. Assume everything is third degree burn hot.

Gas Safety

Be sure to inspect the gas grill for problems before using it! The number one cause of gas grill fires is an obstruction in the path of the fuel.

- Look for obstructions behind, underneath or inside the grill – places where people often fail to look.
- Bugs and other critters can also climb into little places causing gas to flow where it shouldn't.

At the first sign of problems turn off the control values, turn off the fuel tank, and disconnect everything.

Food Safety

Before throwing the sausages or burgers onto the barbecue, it can be a good idea to give public barbecues a quick clean first – even it does already appear to be clean.

- To clean public barbecues and remove germs at the same time, remember to take a wire brush and lemon along with you.
- Allow the barbecue to heat up, as this will soften any food residue on the hot plate, and then use the wire brush to scrape off what scraps you can.
- After this, remove remaining germs and residue. Squeeze the juice from 1 lemon, or a splash of vinegar, onto the hotplate. This should sizzle and soften any residue, and the acidity can help kill germs.

Once you have finished cooking, keep food safe! Bacteria eat every kind of food you can think of, growing at any temperature above freezing, and staying alive until around 165 degrees F. Therefore, every second you leave food between these two temperatures, bacteria can multiply and cause disease in your food.

- Scrape off any food scraps and wipe down the barbecue with a damp paper towel.
- Keep food cool until it goes into your mouth or onto the grill.
- After food has been served, put it back in the refrigerator.

The basic rules are:

1. Keep it Cool.
2. Get it Hot.
3. Keep it Covered!
4. Suspect Everything.

Remember you are more likely to get food poisoning than you are to get the flu.

Thank you for joining with us to make this a healthy, safe and enjoyable environment for all members!



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Revision History

Date	Revision
January 2, 2023	Original document copied from web site
January 2, 2023	First round of edits (grammar, formatting)
January 2, 2023	Requested edits from Board.
February 13, 2023	Revisions. Note: Section on BBQ use was edited (grammar, formatting, etc.) but not amended. Sent to Board for review.
March 6, 2023	Incorporated Board feedback. Sent out issues to Board
March 11, 2023	Review by Board at March 11, 2023 meeting. Changes approved.
March 13, 2023	Incorporated Board and community feedback. Added revision history. Edits. Cleanup. Sent to Webmaster.
May 2, 2023	Added section on pool use and safety

Authentisign

07/17/23

Authentisign

07/16/23